

**GREY FOREST COMMUNITY BOARD**  
**GREY FOREST COMMUNITY CENTER**  
**18249 SHERWOOD TRAIL**  
**GREY FOREST, TEXAS 78023**  
**THURSDAY, MARCH 10, 2022, 6:30 P.M.**  
**MINUTES**

I. CALL TO ORDER BY CHAIRPERSON at 6:30 P.M.

II. RECORDING OF BOARD MEMBERS PRESENT- Trish Terrazas, Sean Skaggs, Peter Carey, Madeline McCloskey, Mitch Thornton

III. DECLARATION OF A QUORUM

IV. PRESENTATIONS BY CITIZENS AND VISITORS: Persons who desire to address the Grey Forest Community Supervisory Board will be received at this time. Comments by members of the public are limited to three (3) minutes for any one speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the board cannot deliberate or take action on items not listed on the meeting agenda.

V. DISCUSS AND ACT ON APPROVAL OF MINUTES: February 10, 2022- Sean Skaggs motioned to accept the minutes as written. Peter Carey seconded the motion. The board unanimously approved the minutes.

VI. FINANCIAL REPORT- the current balance is \$ 7,578.28.

VII. BOARD MEMBER REPORTS-

Peter Carey advises the park's landscaping water was off for a few days because a backhoe hit a pipe. The trees were hand-watered as a result.

Sean Skaggs advises the septic system is installed and awaiting inspection. Bexar county has requested a plat which does not currently exist because the previous septic system was never approved. Mitch Thornton contacted David Gibler at Gibler Engineering who advised there could be concern about the nearby flood plain. Mitch Thornton then located county information regarding building in flood plains and further discussed that with David Gibler; Gibler advised a survey would likely still be needed and he will send a map to Bexar County today. Sean Skaggs added that the existing tank did not require replacement but the existing pipes did not properly slope to allow for proper drainage.

Mitch Thornton advised the generator arrived. It is unexpectedly half the size of the one at city hall. Mitch Thornton feels the best course of action is to buy a new, larger, generator and sell the smaller one. Eventually, GFU will trench for gas and a new water line. The gas line will serve a future gas cook stove and tankless water heater.

Trish Terrazas has purchased the paint for the pickleball court and is awaiting the power washing which should take place in late March or in April. The power washing will likely remove the existing tennis court lines. Peter Carey advised the current tennis court lines are not properly measured anyway.

VIII. COMMUNITY CENTER DIRECTOR'S REPORT- not submitted

IX. DISCUSS AND TAKE ACTION (IF NECESSARY) ON THE FOLLOWING TOPICS: This notice is posted pursuant to the Texas Open Meetings Act-Texas Government Code 551.



## X. NEW BUSINESS

1. Discuss and act on reimbursing John Chaffee for fence lumber. Madeline McCloskey advises John Chaffee obtained supplies totaling \$114 which includes sales tax which would not be reimbursed). Trish Terrazas motioned to approve reimbursement of \$114 minus the sales tax. Peter Carey seconded the motion. The board unanimously approved.
2. Discuss and act on planning for Easter Egg Hunt. Madeline McCloskey will check with board member Tanya Granados regarding organizing the April 9<sup>th</sup> event. As Covid restrictions have loosened, we could have games such as egg/spoon races and egg toss. Presently, there are several bins of Easter crafts and plastic eggs in the GFCC storage closet. Guest Jennifer Nottingham suggested contacting ESD regarding bringing a fire truck to shoot water again.
3. Discuss and act on forming a committee to revise Community Center rental terms and rates. Madeline McCloskey advised Brenda Reinhard had requested formation of a committee to review and revise the GFCC rental terms and rates. Findings would then be presented to the whole board for approval. Various board members mentioned the rental terms and rates had been revised as recently as last year under Shelley Guajardo's supervision. As such, board members decided to ask Brenda Reinhard to identify specific concerns and present them to the board at a later date.
4. Discuss and act on recognition for Municipal Workers' Week. Madeline McCloskey suggested recognizing the city's employees for Municipal Workers' Week on or around Tuesday, May 3<sup>rd</sup>. Recognition could include a BBQ appreciation luncheon utilizing the recently installed BBQ grill at the GFCC grounds. Guest Jennifer Nottingham suggested asking city council members to serve the luncheon. Various board members, schedule permitting, could also help serve or provide a side dish.
5. Discuss and act on approving a structural engineer fee to design/inspect playground equipment contingent upon requirement of city council. Mitch Thornton asked Grey Forest city secretary Miguel Cantu to reach out to David Gibler at Gibler Engineering. David Gibler advised he doesn't do playgrounds but would identify a playground engineer for the project.
6. Discuss and act on charging for ball field usage by Little League teams. Madeline McCloskey advised someone had expressed interest in renting the baseball field but then identified a different field to rent. During the Covid restrictions, the field rental information was removed from the city's website. Sean Skaggs suggested allowing the field to be used on a first-come first-served basis, free of charge, or for a fee of \$25 per month for teams which are comprised of residents outside of Grey Forest. Trish Terrazas suggested a waiver would still need to be signed. Mitch Thornton suggested gathering those who wish to use the field and ask them to do a workday-mowing, burr removal, etc. Madeline McCloskey asked whether the field information can be added back onto the website. Various board members indicated Brenda Reinhard could be asked to do so since she already accesses the website for GFCC rentals. Sean Skaggs reminded the board that there will not be a public restroom available to the teams. Madeline McCloskey suggested posting a message to Grey Forest residents to ask whether they have any teams which are interested in using the ball field. Peter Carey motioned that the board charge \$25/month for ball field usage. Trish Terrazas seconded the motion. The board unanimously agreed.

Meeting adjourned at 7:37 P.M.

Meeting Minutes documented by Maria Ammerman

Meeting Minutes Approved by Chairperson:

